In the Department of Education, Tasmania, insurance for motor vehicles covers:

- the cost of repair for a Government owned vehicle – provided that the repair cost does not exceed the market value of the vehicle
- third party property damage for which DoE is legally liable
- reasonable costs incurred in removing the vehicle to an approved repairer or a place of safety
- costs incurred to clean up or remove debris resulting from goods falling or leaking from a vehicle
- fixed vehicle accessories supplied at the time of purchase, and claim investigation and/or legal fees (provided the claim investigation fees are considered reasonable by the Fund Administration Agent and the legal services have been provided/sanctioned by the Office of the DPP).

The Department may consider recovering costs if an employee was not acting in good faith (eg. driving under the influence of alcohol or illegal drugs, reckless driving etc.). Third party personal injury is covered by the Motor Accidents Insurance Board (MAIB).

Government Vehicles

'Government vehicles' includes vehicles leased through Fleet Australia Pty Limited and any other motor vehicle (e.g. light commercial motor vehicles, motor bikes, trailers etc) owned and operated by schools/colleges.

School principals and managers may approve the carriage in or driving of government vehicles by non-government personnel including volunteers, subject to the following provisions:

- the activity must be approved by the principal/school/DoE, and the volunteer/driver must act in accordance with all instructions given by the school;
- the volunteer/driver must be appropriately licensed to drive the vehicle;
- volunteers/drivers operating buses must hold an Ancillary Certificate to drive public vehicles;
- and
- the use of government vehicles for private purposes is not permitted.

Private Vehicles

Private vehicles used for work related purposes (including private vehicles operated by volunteers) are not covered by these arrangements. Owners should ensure that their vehicles are appropriately insured. Private vehicles taken onto DoE property are done so at the owners' risk.

Lodging a claim

Claims must be lodged using the Motor vehicle claim form.

There is an excess of $500 per claim ($1,000 for single vehicle accidents), which is the responsibility of the school/college or business centre.
Related Documents

The following documents are available from www.education.tas.gov.au (Search for the Doc ID)

- Motor Vehicle Claim Form (Doc ID: TASED-4-1844)

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