Bring Your Own Technology (BYOT) Policy
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1. Scope (audience and applicability)

This policy applies to all Department of Education schools implementing a Bring Your Own Technology (BYOT) programme.

2. Purpose

The purpose of this policy is to ensure that schools, in conjunction with their school association, develop BYOT programmes that are equitable, extend and enhance student learning opportunities and are supported by the School Association.

3. Definitions

**Bring Your Own Technology (BYOT) device:** refers to any electronic device such as, but not limited to, mobile phones, music and video players, still and video cameras, voice recorders, instant messaging services, GPS systems, handheld games systems, smartphones, app-based tablets, netbooks, ultrabooks, laptops, tablet PC or computers.

**Information and Communication Technology:** refers to technology devices provided by schools.

**Levy/levies:** a financial contribution by parents relating to costs associated with each student’s education programme, e.g. books and classroom materials.

**Parent/s:** includes guardians/s or other person/s having the care and control of a child.

**School/s:** includes early years settings, schools and senior secondary schools (colleges).

**School Association:** includes parents, students, staff and members of the broader community.

**School Association Committee:** is the elected representative group made up of members of the School Association.

4. Policy Statement

The Department of Education supports schools implementing BYOT programmes and the powerful learning opportunities BYOT devices can provide to students.

The policy and associated procedures are intended to ensure:

- that any school understands that the BYOT programme cannot be used as a replacement for the school providing ICT devices for student use.
- that any school implementing a BYOT programme does so on the basis that it is not compulsory for any student to participate in the programme.
- that any school implementing a BYOT programme conforms to the requirements of the School Levies and Charges Policy.
- Schools do not include the cost of purchasing student owned devices or software for them within general levies.
- compliance by schools with all relevant legislative requirements, codes of practice, policies, procedures and any other requirements regarding their BYOT programme.
• that the school community is fully involved in the implementation of the BYOT programme including a strong understanding as to how BYOT will support student learning.

5. Requirements

Implementing a BYOT programme is a school-based decision that must be undertaken in consultation with and supported by staff and the school association. Schools should view BYOT as an approach that enhances and extends opportunities for students to access and use their own devices for learning.

A BYOT programme should be implemented as a consistent whole-school-approach which takes account of aspects such as staff professional learning, curriculum design and anticipated benefits. In particular, schools should be able to clearly articulate to their community how student learning outcomes will be enhanced through a BYOT programme.

Any school BYOT programme has strong equity implications. This includes ensuring that students are not left behind and that parents are not confronted with unrealistic expectations, as it is acknowledged that not all parents can or want to send their child to school with a BYOT device. BYOT schools will need to continue to plan for a learning environment that will contain a mix of school provided and student owned devices.

6. Roles and responsibilities

<table>
<thead>
<tr>
<th>General Managers and Principal Network Leaders are responsible for:</th>
<th>• Ensuring that schools adhere to this policy and related procedures.</th>
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<tbody>
<tr>
<td>Principals are responsible for:</td>
<td>• Adhering to this policy and associated documentation, including any procedures, when developing a BYOT programme in their school. • Raising awareness of this policy and associated documentation with school associations and the wider school community.</td>
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<tr>
<td>Teachers are responsible for:</td>
<td>• Complying with this policy and associated documentation, including any procedures.</td>
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<td>Director ITS is responsible for:</td>
<td>• Ensuring appropriate levels of information technology support is provided by ITS.</td>
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<td>DoE IT support is responsible for:</td>
<td>• Providing support and assistance as described in the associated procedures.</td>
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<td>Parents are responsible for:</td>
<td>• Ensuring that children are aware of, and understand their responsibilities, relating to any BYOT programme in their school.</td>
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<tr>
<td>Students are responsible for:</td>
<td>• Following requirements described in any school policy and procedures in relation to BYOT.</td>
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7. Associated Documents and Materials

The following documents are available from www.education.tas.gov.au (Search for the Doc ID)

- Accountability Policy (TASED-4-3000)
- Bring Your Own Technology (BYOT) Procedures (DOC ID: TASED-4-6235)
- Child and Student Learning Policy Driver (DOC ID: TASED-4-1395)
- Creative Commons and Statutory Copyright information. (https://www.education.tas.gov.au/intranet/CSD/Marketing-Services/Pages/Copyright.aspx) – Staff only
- Curriculum in Tasmanian Government Schools (K-12) Policy (DOC ID: TASED-4-1145)
- Cyber Safety (https://www.education.tas.gov.au/Students/schools-colleges/Pages/Cyber-Safety.aspx)
- Learner Wellbeing and Behaviour Policy (TASED-4-1734)
- Personal Information Protection (PIP) Policy and Your Right to Information (RTI) Policy (DOC ID: TASED-4-1239)
- Professional Learning Policy (DOC ID: TASED 4-1191)
- School Levy and Charges Policy (Doc ID: TASED-4-1252)
- Social Media Policy, Procedures and Guidelines (DOC ID: TASED-4-4792, TASED-4-4793 and TASED-4-4791)
- Use of DoE Data and Information Procedure (TASED-4-3867) – Staff Only
- Web Filtering Policy (TASED-4-1878)