



DEPARTMENT OF EDUCATION
RIGHT TO INFORMATION ACT 2009
APPLICATION FOR ASSESSED DISCLOSURE.

Applicant's Details:

Name:

Title:

Postal Address:

Daytime contact information:

Telephone:

Business

Home

Mobile

Email:

Public authority or Minister applied to:

General topic of information applied for:
(one sentence summary of information requested)

Description of efforts made prior to this application to obtain this information:

Application fee included (please tick)

OR

Application for waiver:

Member
of Parliament

Impecunious applicant*

General public interest
or benefit

Please state why you think the fee should be waived:

* Please attach a copy of your Centrelink card or similar

If this application is for personal information, please provide proof of identity by a copy of your driver's licence, passport or birth certificate.

An application for your own personal information should be made under the Personal Information Protection Act 2004. In the event that this application is refused you will then need to make an application for an assessed disclosure under the Right to Information Act 2009

Details of Information Sought:

If there is insufficient room in the space provided please attach further details

Applicant's Signature:

Date:

Information about assessed disclosure under the Right to Information Act 2009

Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

- (1) *The object of this Act is to improve democratic government in Tasmania –*
- (a) by increasing the accountability of the executive to the people of Tasmania; and*
 - (b) by increasing the ability of the people of Tasmania to participate in their governance; and*
 - (c) by acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.*
- (2) *This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.*
- (3) *This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.*
- (4) *It is the intention of Parliament –*
- (a) that this Act be interpreted so as to further the object set out in subsection (1); and*
 - (b) that discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.*

Applications for assessed disclosure

- Applications are to be addressed to:
Right to Information Delegate
Department of Education
GPO Box 169
HOBART TAS 7001
- or email rti@education.tas.gov.au
- Applications are to be made in writing and include the information required by Regulation 4 of the *Right to Information Regulations 2010*.
 - Applications are to be accompanied by the application fee. This fee is 25 fee units, which is \$37.75 as at 1 July 2015 and is indexed annually.
 - An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the applicant is impecunious; and where the information sought is intended to be used for a purpose that is of general public interest or benefit

Responsibilities of the public authority

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
- Before the application is accepted, the public authority has a maximum of 10 working days to negotiate with the applicant to further define the application.
- If a need to consult with a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.